

**NOTICE OF JOINT ORGANIZATIONAL MEETING & AGENDA
BRIGHTON RIDGE METROPOLITAN DISTRICT NOS. 1 & 2**

December 9, 2021
8:00 A.M.

This meeting will be held via teleconferencing and can be joined through the directions below:

(303) 858-1802; pin 1102

Boards of Directors

Kevin J. Smith, Director	Term to May 2023
Patrick Schmitz, Director	Term to May 2023
Andrew R. Klein, Director	Term to May 2023
Otis C. Moore III, Director	Term to May 2022
VACANT	Term to May 2022

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. DIRECTOR MATTERS

- a. Election of Officers

3. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

4. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Administrative Matters
 - i. Adoption of Joint Resolution No. 2021-12-01: 2022 Joint Annual Administrative Resolution (**enclosure**)
 - ii. Adoption of Joint Resolution No. 2021-12-02: Providing for the Defense and Indemnification of Directors and Employees of the Districts (**enclosure**)
 - iii. Adoption of Joint Resolution No. 2021-12-03: Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - iv. Adoption of Joint Resolution No. 2021-12-04: Adoption of Public Records Request Policy (**enclosure**)
 - v. Adoption of Joint Resolution No. 2021-12-05: Resolution Establishing Electronic Signature Policy (**enclosure**)
 - vi. Adoption of Joint Resolution No. 2021-12-06: Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
 - vii. Adoption of Resolution No. 2021-12-07: Resolution of Boards of Directors Calling May 2022 Election (**enclosure**)
 1. Confirmation of Methods to Provide Calls for Nomination: 1) Emailing/Mailing (as required by statute); and 2) Publication

b. Consultant Matters

- i. Approval of Master Service Agreement with CliftonLarsonAllen, LLP for Accounting Services (District No. 1) (subject to finalization)
- ii. Approval of Engagement Letters with WHITE BEAR ANKELE TANAKA & WALDRON for General Counsel Legal Services (**enclosures**)
- iii. Approval of Independent Contractor Agreement with Schedio Group, LLC for Cost Certification Services (District No. 1) (**enclosure**)

c. Developer Matters

- i. Approval of Funding and Reimbursement Agreement (Operations and Maintenance) with Walk Off LLC (District No. 1) (**enclosure**)
- ii. Approval of Infrastructure Acquisition and Reimbursement Agreement with Walk Off LLC (District No. 1) (**enclosure**)

d. Insurance Matters

- i. Approval of SDA Memberships and Intergovernmental Agreement with Colorado Special Districts Property and Liability Pool (**enclosure**)
- ii. Approval of Insurance and Limits for Same (2021 and 2022) (**enclosures**)
- iii. Approval of Agency Fee Agreement with T. Charles Wilson for Insurance Broker Services (**enclosures**)

e. Agreement Matters

- i. Approval of Intergovernmental Agreement with City of Brighton (as required by Service Plan (District No. 1) (**enclosure**)
- ii. Approval of Intergovernmental Agreement with City of Brighton (as required by Service Plan (District No. 2) (**enclosure**)
- iii. Approval of Engagement Letter with Collins, Cockrel & Cole for Special Counsel Services Related to District Coordinating Services Agreement and Pledge Agreement for Bonds (District No. 2) (**to be distributed**)
- iv. Approval of Engagement Letter with Cockrel Ela Glesne Greher & Ruhland for Special Counsel Services Related to District Coordinating Services Agreement and Pledge Agreement for Bonds (District No. 2) (**to be distributed**)
- v. Approval of Transaction Based Informed Consent Letter Related to District Coordinating Services Agreement with WHITE BEAR ANKELE TANAKA & WALDRON for General Counsel Legal Services (**enclosure**)
- vi. Approval of District Coordinating Services Agreement (District Nos. 1 and 2) (**enclosure**)

f. Bond Matters (District No. 1)

- i. Ratification of Engagement Piper Sandler & Co. as Underwriter for Limited Tax General Obligation Bonds (**enclosures**)
- ii. Ratification of Engagement of Lewis Young Robertson & Burningham, Inc. as Municipal Advisor for Limited Tax General Obligation Bonds (**enclosure**)
- iii. Ratification of Engagement of Sherman & Howard LLC as Disclosure Counsel for Limited Tax General Obligation Bonds (**enclosure**)
- iv. Ratification of Engagement of Zonda for Market Study for Limited Tax General Obligation Bonds (**enclosures**)
- v. Approval of Special Bond Fee Disclosure for WHITE BEAR ANKELE TANAKA & WALDRON for Limited Tax General Obligation Bonds (**enclosure**)

- vi. Approval of Engagement of Kutak Rock, LLP as Bond Counsel for Limited Tax General Obligation Bonds (**enclosure**)

5. FINANCIAL MATTERS

- a. Public Hearings on 2021 Budgets and Consider Adoption of Resolution No. 2021-12-08 (District No. 1) and Resolution No. 2021-12-09 (District No. 2): Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosures**)
- b. Public Hearings on 2022 Budgets and Consider Adoption of Resolution No. 2021-12-10 (District No. 1) and Resolution No. 2021-12-11 (District No. 2): Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosures**)
- c. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- d. Discuss and Consider Approval of Bill.com Account and Process for Reviewing and Approving Invoices
- e. Update on Status of Issuance of 2022A⁽³⁾ Bonds (District No. 1)
- f. Other Financial Matters

6. LEGAL MATTERS

- a. Update Regarding District Website Requirements and Consider Engagement of Heatherly Creative, LLC for Website Design Services (**enclosure**)
- b. Update on Status of Boundary Changes and Amendment to Service Plan

7. OTHER BUSINESS

- a. Next Regular Meeting – January 20, 2022 at 8:00 A.M.

8. ADJOURNMENT